

# CONSTITUTION



(Founded 1909 Constituted 1962)

Revised 1982

Second Revision 1991

Third Revision 1996

Fourth Revision 2014

Fifth Revision 2021

## **Name**

The Association shall be called the Angus Ladies County Golf Association (ALCGA)

## **Objects**

The objects of the Association shall be:

- a) To uphold the rules of the game and to further the interests of ladies and girl's amateur golf in the County of Angus.
- b) To make the arrangements for the ladies individual County Championship, the ladies Champion of Champions competition and other competitions.
- c) To organise the Northern Division Inter-County matches in Angus in rotation with the other Counties in the Northern Division.
- d) To organise the North of Scotland Championship in Angus in rotation with the other Counties in Northern Division.
- e) To employ the funds of the Association in such manner as shall be deemed best by the Association in the interests of ladies and girls amateur golf in Angus.
- f) To select Angus teams.
- g) To conform as a constituent member to the constitution of Scottish Golf

## **Membership**

Membership of the Association is open to all amateur women golfers with an official WHS Handicap Index and to all girls irrespective of handicap and all members who possess one or more of the following qualifications: -

- a) Membership of a golf club situated in Angus and affiliated to the Association.
- b) Birth in the County of Angus.
- c) Residence in the County of Angus. (If a player ceases to reside in Angus after having obtained the residential qualifications she may continue to be a member of the Association until she resigns or transfers to another County Association. Once she has made such transfer previous residential qualifications are cancelled.)

## **a) Ordinary Playing Membership**

Ladies shall be entitled to play in all competitions run by the Association for which they qualify under the rules of those competitions (subject to available tee times) and shall be entitled to vote at the Annual General Meeting and at any Special Meeting of the Association.

**b) Honorary Life Membership**

May be conferred on any lady, amateur or professional, as a mark of appreciation for her valuable service to the Association or for outstanding achievements in the field of Scottish or British golf.

**c) Junior Membership**

Any girl of ten or over is eligible to apply for junior membership of the Association providing she is a junior member of a golf club within Angus. She will be eligible to play in all junior competitions arranged by the Association, and at the discretion of the Committee, she may also play in any event organised by the Association for which she is eligible under the rules of the competition.

Any junior who is entitled to play in the lady's competitions may attend the Annual General Meeting or any Special Meeting of the Association and may vote.

On 31st December of the year in which she has her eighteenth birthday she will cease to be a junior member and the management committee at their discretion may allow her full membership at the subscription rate of the time.

**d) Non-Playing Member**

Shall be restricted to ladies who have been Ordinary playing members of the Association. They may attend the Annual General Meeting and any Special Meeting, but may not vote.

**Annual Affiliation Fee**

An annual subscription shall be payable by member clubs based upon its maximum number of adult playing female members in the last completed financial year of the club.

The per capita rate on which the subscription is based shall be fixed at the Annual General Meeting by a majority of those present and voting.

The current per capita fee is set at £3.00. This is payable by all affiliated clubs in the county for each member. Any member not affiliated to an Angus Golf Club may still pay to join ALCGA if they meet the criteria of membership as listed above.

Subscriptions shall be due for payment by the clubs by the 1st of January of each year following the Annual General Meeting in November. Clubs that have not paid the relevant subscriptions by the 30<sup>th</sup> March lose privileges of membership until payment is made.

Girls, and Non-Playing Lady Members are not included in the annual affiliation fee.

**Management**

ALCGA Management consists of a President, Captain, Vice-Captain, Secretary, Treasurer, Junior Secretary and Match / Handicap Secretary and shall be elected at the Annual General meeting.

The President of the Association shall be elected annually at the Annual General Meeting, and shall be entitled to attend all meetings of the Management Committee, but may not vote.

Captain, Vice-Captain, Secretary, Treasurer, Match / Handicap Secretary and Secretary for Juniors shall be elected every 2 years with the option to extend their term in office.

Every affiliated club shall elect one Club Rep to form part of a sub- committee and serve for 2 years with the option to extend their term in office.

**Powers of the Management Committee**

During their term of office, the Management Committee shall have full power to carry out the objects of the Association except such of those as can only be dealt with in General Meeting, and to make and maintain such regulations as are necessary in connection therewith, and to appoint such other committees or sub-committees as are deemed necessary. Any such committee shall be chaired, where practicable, by a member of the Management Committee with full voting rights. The Management Committee shall define the powers delegated to each such committee at the time of appointment and all such committees shall report to the Management Committee as required.

### **Annual Meeting**

The financial year of the Association shall end on 31st October and the Annual General Meeting shall be held on any day of November. The financial statement shall be submitted at the meeting.

Any nomination or resolution for inclusion on the Agenda for the Annual General Meeting must be proposed and seconded in writing and in the hands of the Secretary not later than 3 weeks prior to the meeting.

Fifteen members with voting power will form a quorum.

### **Unprecedented Events**

In times of an unprecedented event (eg. a pandemic), General Meetings (AGM/SGM and Reps' meetings) will be held virtually allowing/enabling the Management Committee to communicate with the membership. Technology such as Zoom can be utilised. The ALCGA Website and Facebook will become the main tools for all membership updates out with the meetings.

If this happens then the Trophy presentation may be held at another time throughout the following year.

### **Special Meetings**

Special Meetings of the Association may be called at any time by the Captain and Secretary, or by a requisition to the Secretary from not less than 10 members. Every such requisition shall specify the business for which the meeting is to be convened.

A notice of any such meeting shall be placed on the County Website at least fourteen days prior to the date of the meeting.

Fifteen members with voting power will form a quorum.

### **Committee Meetings**

The Captain or Secretary are authorised to call each meeting as required.

### **Alteration or Addition to the Rules of the Association**

No addition to, or alteration of any rule of the Association shall be made except at the Annual General Meeting, or a Special Meeting called for that purpose, and a motion dealing with any such addition or alteration must be adopted by two-thirds of the members present and voting.

Notice of any such meeting shall be posted on the County Website at least fourteen days prior to the meeting, and shall state that a proposal to alter the rules will be made.

The Chairperson of the meeting, who shall normally be the Captain, whom failing, the Vice-Captain or Secretary shall have a casting vote if necessary. The decision of the Chairperson on any point shall be final.

### **Expenses**

The Captain, Vice-Captain, Secretary, Treasurer and Secretary for Juniors shall be entitled to be reimbursed such out-of-pocket expenses as are approved by the Management Committee.

Selectors and players in County matches, including the County Finals, may have reasonable expenses met at the discretion of the Management Committee.

The Management Committee shall have the right to authorise payment of reasonable expenses at its discretion to any member who is representing her County at a National event. Expense claims must be made in writing to the Secretary.

### **County Teams**

Any ladies team representing Angus shall be ideally chosen by a Selection Committee composed of the Captain, the Vice-Captain, and one other County member who will be appointed by the Management Committee.

Any girls team representing Angus shall be ideally chosen by the Captain and the Secretary for Juniors.

### **Rules and Regulations**

The rules of the game shall be those published from time to time by the Royal and Ancient Golf Club of St. Andrews.

Other Rules and Regulations of the Association shall be as laid down in general rules for competition by Scottish Golf.

The association shall be affiliated to Scottish golf and conform to their regulations on county golf.

### **General Data Protection Regulations (GDPR)**

Data Protection Legislation means any law applicable relating to the processing, privacy and use of personal data.

Under the General Data Protection Regulations (GDPR) Angus Ladies County Golf Association will only collect, use and keep personal data for specific membership purposes.

The County will always ask its members if they consent to using their personal data which is primarily stored as electronic personal data which is protected and only management have access to passwords and login details.

We will only keep your personal information for as long as necessary.

The County will strive to ensure all personal information is processed lawfully and in line with GDPR Regulations.

### **Social Media Policy**

Angus Ladies County Golf Association shall not breach confidentiality and share any personal membership information on social media, it will always be responsible and respectful when using any type of social media.

### **Safeguarding**

ALCGA will adhere to SG Policies and Procedures relating to the welfare of children and young people.

## Trophies

ALCGA is the owner of the following Trophies:

**Chalmers Rose bowl** (1977) Best Scratch Qualifier, County Championship

**Fenton Quaich** (1950) Best Net Qualifying Score, County Championship

**Dickson Trophy** (1934) County Champion (Scratch)

**Farquharson Trophy**, Runner Up County Champion (Scratch)

**Laird Trophy** (1934) County Champion (Handicap)

**Salver** (1989) Runner Up County Champion (Handicap)

**Thomson Trophy** (1990) Junior Ladies Champion

**Runner Up Trophy** (1996, Donated by Dr S Tocher) Junior Ladies Champion

**Anderson Salver** (Champion of Champions) (1969, Donated by Mrs. D Anderson)

**Royal Albert Quaich** (2003, Presented by Kathleen Lackie in memory of Mrs. Cathy M. M. Lackie 2003)

Junior with the best net aggregate score of the Junior Spring and Autumn Meetings.

**Tocher Salver** (1976) Best net score over the season, apart from Championship Qualifying

**Seniors Cup** (1982) Open to members 60 years and over. Awarded for the best Stableford score, the better of 2 scores or a single score to qualify.

**Veterans Salver** (1974, Taylor Tray, donated by Mrs. A D Taylor) Open to Members of 50 years and over.

This is awarded for the best NET score at the June or August Meeting

**Summer Quaich** (1997, in memory of Dr S Tocher) Best Net score at the July Meeting.

**Autumn Cup** (1991) Best Net score at the August / September Meeting.

**Scratch & Handicap Competitions** (1977, donated by Margaret Chalmers & Sheila Beattie) Match-play, knockout competitions played throughout the season

**Centenary Trophy** (Commonwealth Spoons) Scottish Golf Competition, foursomes medal

**Shepherd Quaich**

**Order of Merit**

Should the Association cease to administer any competition, the trophy for such competition shall revert to the donor where possible.

All trophies shall be insured by the Association against all risks.

All trophies shall remain the property of the Association and shall not be transferred to any other golfing body or Association, except in the event of the dissolution of the Association, in which case the Management of the Association shall have power of disposal.

The conditions of play for the trophies shall be decided by the Executive Committee and shall be subject to alterations if needed but shall not infringe the terms on which the trophies were donated.